

Date of meeting:	<b>23 October 2019</b>	<b>Tower Room 46-48 East Smithfield London E1W 1AW</b>
Time of meeting:	<b>12.30 to 16.00</b>	
Apologies to Bhavna Bhanderi <a href="mailto:Bhavna.bhanderi@cnhc.org.uk">Bhavna.bhanderi@cnhc.org.uk</a> Tel: 020 3668 0406		

## Minutes – Open Session

Present: Michael Watson (MW) (Chair), Lynne Gray (LG), Meghan Mari (MM), Bea Teuten (BT), Sue Spurr (SS), and Philip Rose-Neil (PR-N)  
Margaret Coats (MC) (Chief Executive), Carolyn Watson (CW) (Head of Marketing and Communications), Evette Roberts (ER) (Head of Quality Assurance)

<b>1</b>	<b>Welcome</b> MW welcomed SS and PR-N, the new Board members, and invited all members to introduce themselves. MW noted that this will be LG's last meeting and thanked her for all her hard work and contributions to the Board over the seven years of her tenure.	
<b>2</b>	<b>Apologies for Absence</b> Tara Willmott (TW), Jane Nodder (JN), Denzil Johnson (DJ) and Ian McIness (IM)	
<b>3</b>	<b>Declaration of interests</b> MW invited members present at the meeting to declare any interests in relation to any item on the agenda. SG made members aware that she had accepted an invitation to join the judging panel for the European Congress for Integrative Medicine event being held in London on 11-13 September 2020. Members congratulated her on this appointment.	
<b>4</b>	<b>Minutes of Open session held on 24 July 2019</b> The Minutes were approved without amendment.	Draft Minutes
<b>5</b>	<b>Matters arising</b>	
5.1	<u>Review of actions agreed at 24 July meeting</u> Members clarified that scenarios were to be used to bring the Code to life, not case studies. CW discussed ideas and thoughts on how to utilise the scenarios to the best effect and members agreed.	CNHC 2019-62
<b>6</b>	<b>Governance</b>	
6.1	<u>General Meeting held on 20 September 2019</u> Members noted that they had received a copy of these Minutes immediately after 20 September and the new Articles of Association were lodged with Companies House on 25 September. MW asked members to note that CNHC Standing Orders had been updated to state that the number of members shall be a minimum of nine and a maximum of eleven.	CNHC 2019-63

<b>7</b>	<b>Complaints</b>	
7.1	<p><u>Update on complaints</u> Members noted that no further complaints had been received since the circulation of the papers and that the one hearing of the Conduct and Competence Panel, originally scheduled for 3 and 4 December, had been postponed.</p>	CNHC 2019-64
<b>8</b>	<b>Professional Issues</b>	
8.1	<p><u>Update on core curricula timetable</u> Members noted that progress is being made with four of the remaining tranche of five core curricula. ER provided an update on each discipline:</p> <p>Massage Therapy - completed the consultation process but CNHC has had an 'out of time response' from a stakeholder raising questions and concerns. These were reviewed in detail by the PSB and CNHC is awaiting the proposed final version of the core curriculum.</p> <p>Yoga Therapy – CNHC is awaiting the final draft of the core curricula. It will then go out to consultation for comment.</p> <p>Bowen Therapy – the PSB has come back with additional comments and some queries on the core curricula template. CNHC is responding to their queries.</p> <p>Craniosacral Therapy – invitations have been sent for dates to meet, which is likely to be early next year.</p>	CNHC 2019-65
<b>9</b>	<b>Operational Activities</b>	
9.1	<p><u>Activities Report</u> Members noted the tremendous volume of activity spanning communications and participation in events. They were particularly interested to see the focus on the importance of the systematic use and analysis of Patient Reported Outcome Measures (PROMs) as the basis of evidence based practice.</p>	CNHC 2019-66
<b>10</b>	<b>Horizon scanning</b>	
	<p>Members agreed that implications of BREXIT for CNHC, registrants and potential registrants should be added.</p> <p>Examples</p> <ul style="list-style-type: none"> <li>• availability of nutraceuticals for clients of Nutritional Therapists</li> <li>• Waste Classification Codes for disposal of sharps by Microsystems Acupuncturists</li> <li>• any change to the role of NARIC in providing certificates of equivalence for relevant qualifications.</li> </ul> <p>On a broader front, it was agreed to check whether the Professional Standards Authority (PSA) had considered potential challenges for the system of Accredited Registers.</p> <p>[POST MEETING NOTE: in response to a query from MC, PSA responded as follows. <i>“We came to the conclusion that there was just too much uncertainty for there to be any useful assessment made I am afraid. Beyond recognising a) the potential for impact on mutual recognition of qualifications, which has</i></p>	CNHC 2019-67



	<p><i>been addressed by government and is covered in the EU Withdrawal Bill; and b) going through business continuity plans to see whether they cover off the types of disruption which might affect staff and the operating environment eg, travel disruption; communications disruption; supply disruption; possibility of civil unrest.” ]</i></p> <p>It was agreed CNHC will draft a news article with information assuring registrants and the public that we are looking into how Brexit could affect the provision of complementary therapies in the UK.</p>	
<b>12</b>	<b>Any other business (must be agreed with Chair in advance of meeting)</b> There was no other business.	
<b>13</b>	<b>Meeting dates for 2020</b>	
	12 February; 29 April; 22 July; 21 October.	